



REQUEST FOR QUOTATION

PRF No:		Date RFQ sent out:	18-Jul-25					
		Date quotation due back:	22-Jul-25					
		Contract Person	Rita Diwan					
SUPPLIER/ NAME:		RETURN QUOTATION TO:	Nepal National Social Welfare Association (NNSWA)					
PAN No		Phone No						
Contact name		Contact name	Rita Diwan					
E-mail		E-mail	nnswa.procurement@gmail.com					
Phone		Phone	083-590182					
Fax		Fax						
Mobile		Mobile	9847846456					
Address		Address	Birendranagar, Surkhet					
Payment By	Cheque payment/Cash Payment							
Term of Payment								
		For supplier to fill in:						
Line item no.	Description of Goods / Services (add attachment for technical specification if very detailed)	Specification	Unit	Quantity required	Currency	Unit Price	Total Price	Remarks
1	Newsprint Paper	Size: 20" x 30" (508mm x 762mm), Weight: 45-48 GSM, Color: Off-white/cream	Piece	260	NRP			
2	Board Marker	Tip size: 2-4mm bullet tip, Ink: Non-toxic, dry-erase, Colors: Multi-color	Dozen	6.5	NRP NRP			
3	Pendrive 32 GB	Storage: 32GB capacity, Interface: USB 3.0/3.1, Compatibility: Windows, Mac, Linux	Piece	13	NRP			
4	Meta Card	different colour, good quality of paper, standard size of 9X4 inch,	Piece	650	NRP NRP			
5	Balloons	Natural latex, standard size, mixed colors	Packet	13	NRP			
6	Mosquito Net (मच्छरदानी)	Single bed (3x6 feet), Polyester mesh, Hanging or pop-up tent style, White or light colors	Piece	15	NRP			
7	Table Fan	Small size, 25-35 watts, 2-3 speed settings	Piece	11	NRP			
8	Finger exercise Gloves	Size: Universal fit with Velcro straps, Resistance levels: Light to medium, Features: Individual finger resistance, Washable and durable	Piece	3	NRP			
9	Hand exercise Sponge Balls	Material: High-density foam/sponge, Size: 2-3 inches diameter, Density: Medium to firm	Piece	15	NRP			
10	Digital Writing Board	Screen size: 8.5-12 inches LCD, Battery: Replaceable coin cell (1-2 years), Thickness: 4-6mm, Features: Erase button, lock function	Piece	15	NRP			

11	Sound box (mini size)	Size: 3-4 inches (portable), Power: 3-5 watts, Connectivity: Bluetooth 5.0, AUX, USB, Battery: 1200-1500 mAh (6-8 hours)	Piece	13	NRP			
12	Puzzles Games	Size: 18"x24", Material: Cardboard, Themes: Educational, landscapes, animals	Piece	15	NRP			
13	Bag	Size: 14-15.6-inch laptop compartment, Material: Water-resistant nylon/polyester, Features: Padded compartments, multiple pockets, Straps: Adjustable shoulder strap + carry handle	Piece	9	NRP			
14	Photocopy Paper	Size: A4 (210mm x 297mm), Weight: 70-80 GSM, 500 sheets per ream	Ream	1	NRP			
15	Dairy (Big)	Size: A4 or A5 format, Pages: 200-300 pages, Binding: Spiral or bound, Cover: Hard cover with elastic band	Piece	13	NRP			
16	Dot pen (Gel Pen)	Tip size: 0.5mm or 0.7mm, Ink: Gel-based, quick-dry, Colors: Blue	Packet	4	NRP			
17	Umbrella	Size: 21-24 inch (compact) or 27-30 inch (regular), Ribs: 8-10 ribs, fiberglass or steel, Canopy: Polyester with water-repellent coating	Piece	13	NRP			

					Subtotal			
					Less: Discount			
					Add: Vat/Tax			
					TOTAL			

Material transportation to office :- Yes /No
 Delivery period : Mode of Transportation: Payment time :-

Quotation Validity Period : Availability in stock:-

Please submit your firm Registration Certificate, Tax and tax clearance certificate Letter and other document along with this quotation.

Supplier confirmation of offer	Supplier stamp
Name	
Title	
Signature	